

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: AUGUST 2, 2005

CONTACT PERSON/PHONE: SFC JAMES PRIM

DISTRICT(S) AFFECTED: 3 & 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Operation Santa Claus to hold a toy delivery parade on December 9, 2005 from 1:00 p.m. to 3:00 p.m. Route: Start at Pleasonton/Chelsea gate, proceed on Chelsea to Paisano, continue on Paisano to St Vrain, turn left on St Vrain to Sixth St, turn right on Sixth St to Florence and finish at the Boys & Girls Club – 801 S Florence St. Streets blocked will be Sixth St between Ochoa and Campbell, Florence between Seventh and Fr Rahm and Ochoa between Seventh and Fr Rahm. Approximately 150 persons, 25 vehicles will take part and 150 spectators are anticipated. This request includes permission to use amplification (1 amp and 2 speakers). Request waiver of fees for the necessary police traffic assistance for a parade. Signed affidavit submitted. (Districts 3 & 8) [SFC James Prim]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Operation Santa Claus to hold a parade on December 9, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: July 14, 2005

TO: CITY CLERK

CITY CLERK DEPT.

FROM: Operation Santa Claus
SFC James Prim/Forrest Moncrief

05 JUL 25 PM 3:44

Telephone (915)
(8:00 AM – 5:00 PM)

Please place the following item on the **REGULAR** Agenda for the Council Meeting of:

August 2, 2005

Item should read as follows:

Operation Santa Claus to hold a toy delivery parade on December 9, 2005 from 1:00 p.m. to 3:00 p.m. Route: Start at Pleasonton/Chelsea gate, proceed on Chelsea to Paisano, continue on Paisano to St Vrain, turn left on St Vrain to Sixth St, turn right on Sixth St to Florence and finish at the Boys & Girls Club – 801 S Florence St. Streets blocked will be Sixth St between Ochoa and Campbell, Florence between Seventh and Fr Rahm and Ochoa between Seventh and Fr Rahm. Approximately 150 persons, 25 vehicles will take part and 150 spectators are anticipated. This request includes permission to use amplification (1 amp and 2 speakers). Request waiver of fees for the necessary police traffic assistance for a parade. Signed affidavit submitted. (Districts 3 & 8) [SFC James Prim]

SPECIAL INSTRUCTIONS:

PERMIT # 05-092

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ N/A PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

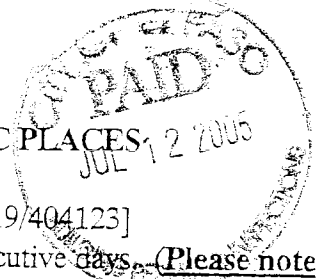
☒ TXDOT

☒ N/A STREET DEPARTMENT

☒ N/A CIVIC CENTER

☒ COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Sergeant First Class James Peim / Operation Santa Claus
(Person/Organization)

Contact Person:

Sergeant First Class James Peim / Forrest Mancieff
Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event: Operation Santa Claus Toy Parade and Delivery

(Moving)

☒ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☒ Other: Ceremony

3. Date of Event: Dec 9, 2005

Total Time of Event: from 1:00 PM to 3:00 PM
(Time) (Time)

Time in which police traffic control services will be needed:

from 1:00 PM to 3:00 PM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

8/2

4. Approximate number of participants:

150 Persons 25 Vehicles _____ Animals _____ Other _____ Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 150

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

To deliver toys to the El Paso Boys & Girls Club for distribution to
the El Paso Community

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Parade Route: Go straight down Chelsea street then enter Hwy 62 (Paisano) Proceed on
Paisano to St. Vrain, turn left on St Vrain - go to sixth street, turn right on sixth street
and finish at Boys & Girls Club located at 801 S. Florence street

Block off sixth street between Ochoa & Campbell's Florence between 7th & Rahm

Location of assembly area, if separate or different:

Boys & Girls Club - 801 S. Florence St.

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: X Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

We provide our own Sound System (400/amp w/speakers) for the
ceremony and a thirty piece band

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Operation Santa Claus and personnel from Boy & Girls Club will provide
personnel to clean area

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

James W. R.
Signature of Applicant

12 Jul 05
Date

For Operation Santa Claus
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: OPERATION SANTA CLAUS TOY DELIVERY PARADE

\$15.75 Fee Paid: 220050000000002823

\$21.00

City Council Hearing: AUGUST 2, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: OPERATION SANTA CLAUS TOY DELIVERY PARADE

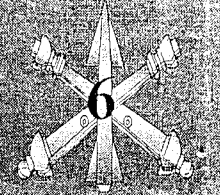
LOCATION PARADE: PLEASANTON/CHELSEA GATE, CHELSEA, PAISANO, ST
VRAIN, SIXTH AND BOYS/GIRLS CLUB – 801 S FLORENCE ST
BLOCK OFF: SIXTH BETWEEN OCHOA AND CAMPBELL, FLORENCE BETWEEN
SEVENTH AND FR RAHM, OCHOA BETWEEN SEVENTH AND FR RAHM

DATE OF EVENT: DECEMBER 9, 2005 FROM 1:00 P.M. TO 3:00 P.M.

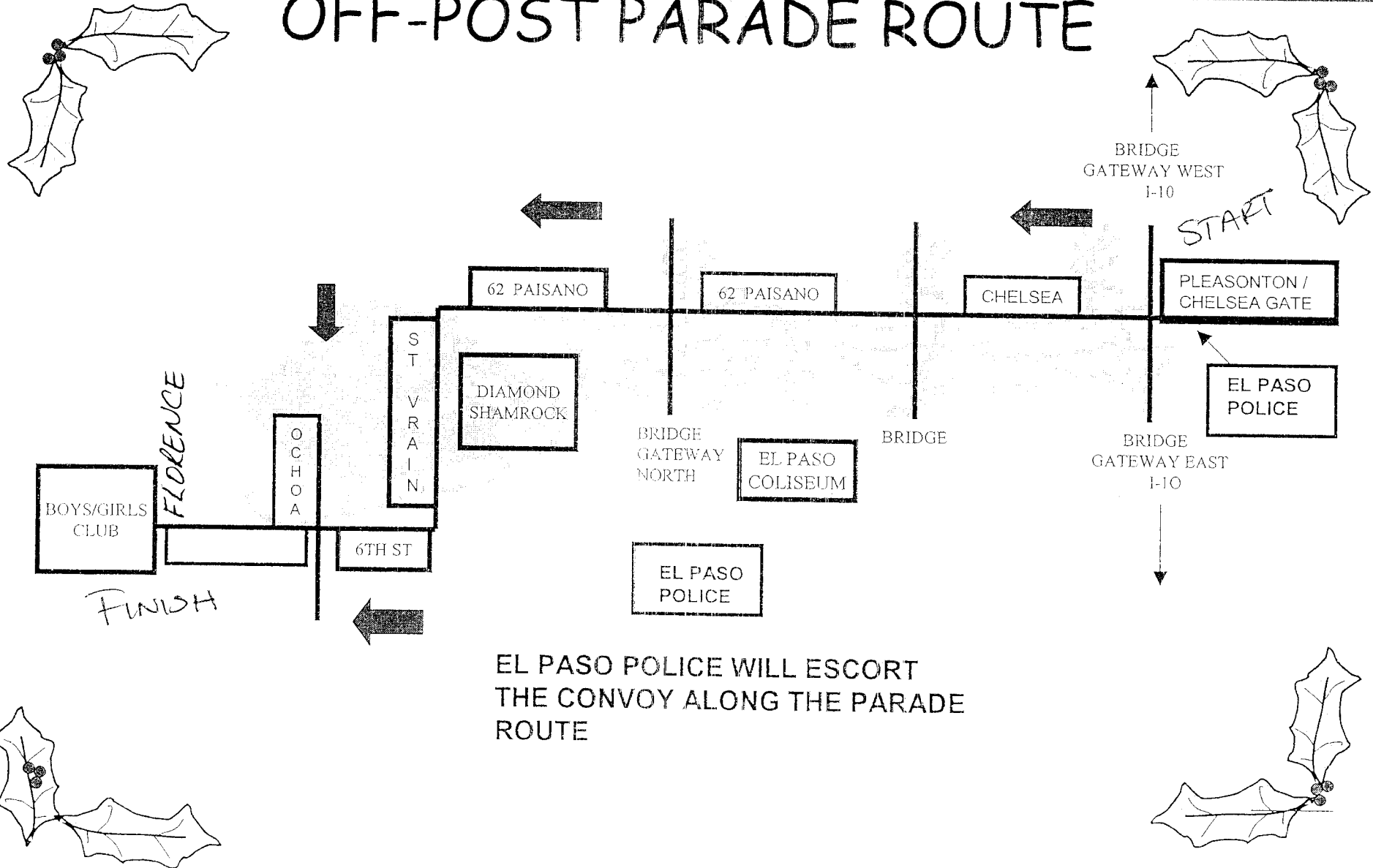
City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



OFF-POST PARADE ROUTE



TRAFFIC CONTROL PLAN

SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: Dec 9, 2005

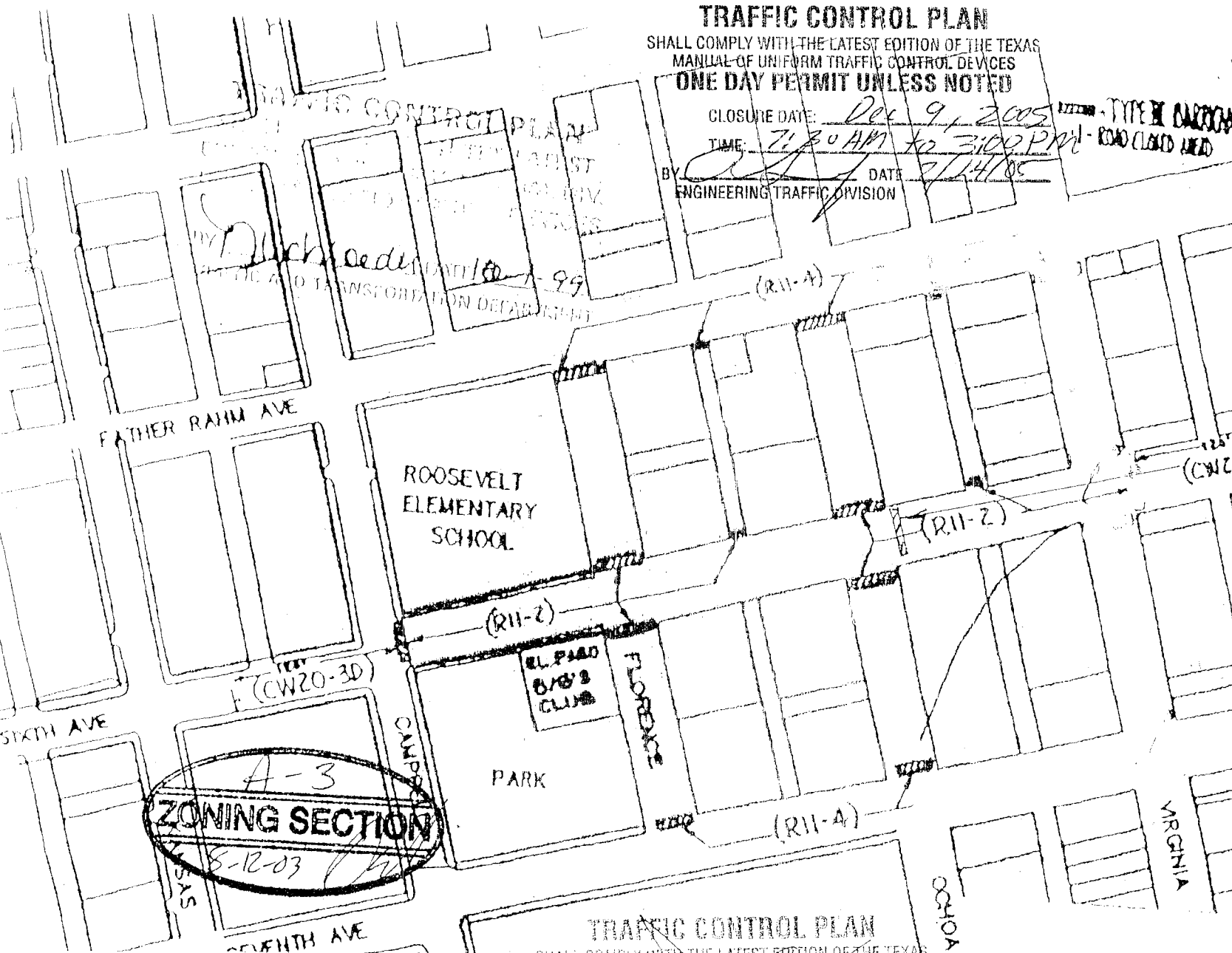
TIME: 7:30 AM to 3:00 PM

BY: [Signature] DATE: 7/14/05
ENGINEERING TRAFFIC DIVISION

TYPE: TYPE III CARPOOL
ROAD CLOSURE

TRAFFIC CONTROL PLAN
SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 12/9/05
TIME: 7:30 to 1500
DATE: 9/12/05
BY: [Signature] ENGINEERING TRAFFIC DIVISION



Post-It Fax Note 7671

Date	10-11-00	# of pages	1
From	ART ROJAS		
To	PROJECT SANTA CLAY		
Phone I	Phone II		
Fax I	Fax II		

TRAFFIC CONTROL PLAN
SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 14 Dec 01
TIME: 0730
BY: [Signature] DATE: 12 Aug 01
ENGINEERING TRAFFIC DIVISION

TRAFFIC CONTROL PLAN
SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

By: [Signature] Date: 10-10-00
ENGINEERING TRAFFIC DIVISION

B2

OPERATION SANTA CLAUS

FORT BLISS, TEXAS 79916

Mayor John Cook
City of El Paso
2 Civic Center Plaza
El Paso,, Texas 79901-1196
(915) 541-4145

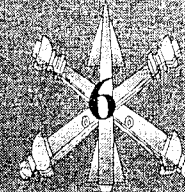
June 3, 2005

Mayor Cook,

Last year the City Council authorized an agreement between the City and Operation Santa Claus Inc., stating that the city would provide the necessary funds to cover the costs of on-duty police traffic control assistance during the Operation Santa Claus Parade. Because this event constitutes an important purpose and benefit to the citizens of El Paso, we request that a similar agreement be made this year in support of the Operation Santa Claus Parade scheduled for December 9, 2005. Your contributions this year towards the El Paso Boys and Girls Club have been tremendous and in keeping with that spirit we would like to ask your attendance in our Parade festivities or the actual Ceremony which will take place at the Boy's/Girls Club facility. The parade will begin on Fort Bliss at 1:00pm and end at the Boy's/Girl's Club located at 801 South Florence Street. We would need the escort support from the Pleasonton (South) Gate on Fort Bliss to the Boy's/Girl's Club downtown. At approximately 2:00pm, a ceremony will be conducted officially turning over the toy's and bicycles to the Boy's/Girl's Club. We are looking forward to working with the community to make this event a success this year. If you have any questions, please call me at (915)

Sincerely,

Sergeant First Class James W. Prim
Operation Santa Claus Event Coordinator



ON-POST PARADE ROUTE

CONVOY STOPS AT SCHOOL
TO CONDUCT PRESENTATION

Bliss School

COMMISSARY

HAAN ROAD

START POINT
DUDLEY ROAD



SHERIDAN ROAD

PLEASANTON ROAD

SHERIDAN ROAD

JEB STUART

GROUND GUIDE
USED TO DIRECT
TRUCKS THRU
SHARP TURN

ROAD GUARDS WILL BE
STATIONED AT DESIGNATED
INTERSECTIONS ALONG THE
PARADE ROUTE

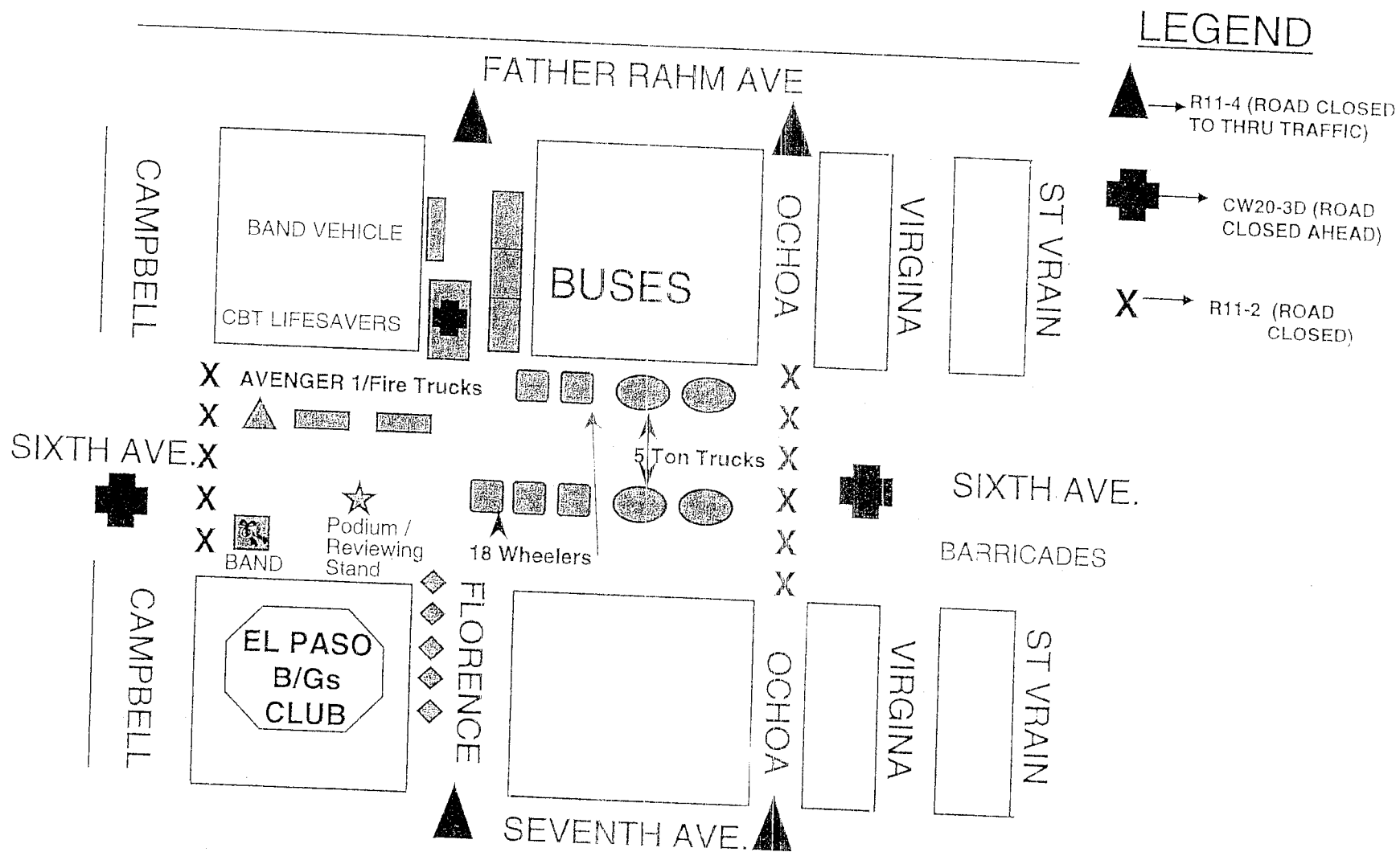
STAGING AREA

REPLICA
POOL

← PLEASANTON (SOUTH) / CHELSEA GATE

- START TIME OF PARADE: 1300, 12 DEC 03
- SPEED LIMIT FOR CONVOY ON POST 10-15 MPH
- MP PROVIDE ESCORT SUPPORT FOR CONVOY ON-POST
- COMMUNICATIONS WITHIN THE CONVOY WILL BE PROVIDED BY CELL PHONES

ANNEX H (CEREMONY LAYOUT/BARRICADE PLAN) TO OPORD 198-02



NEED THE BARRICADES PUT IN PLACE NLT 7:30 AM ON DECEMBER 13, 2002

AFFIDAVIT

(on behalf of an Organization)

THIS FORM IS ONLY TO BE USED BY ORGANIZATIONS REQUESTING A WAIVER OF FEES ON THE BASIS THAT THEY ARE INDIGENT. THIS FORM IS NOT TO BE USED TO MAKE A REQUEST THAT THE CITY SPONSOR OR CO-SPONSOR AN EVENT.

)

)

)

KNOW ALL MEN BY THESE PRESENTS

I, SFC James W. Prim, as Operation Santa Claus am

the authorized representative of Operation Santa Claus,
hereinafter referred to as "ORGANIZATION." We are requesting a permit for

X Amplification— permit to use a sound amplifying device on a street, sidewalk, city park or other place held by the city for public use.

X Use of the City Streets—for a parade or temporary event as stated on our application.

On behalf of the ORGANIZATION, I state that it is indigent and unable to pay the fees required by City ordinance and therefore, we are requesting a waiver pursuant to Sections 13.28.070 or 13.32.120 of the El Paso City Code for the following, as checked, and we provide the below financial information in support of our claim of indigency:

Check one or more, as applicable:

_____ the fee for processing the application for permit.

X fees for the necessary police traffic assistance for a parade.

_____ the fee for the use of the stage at San Jacinto Plaza (in conjunction with an amplification permit for San Jacinto Plaza).

YOU MUST BE AS SPECIFIC AS POSSIBLE IN LISTING ASSETS, DEBTS AND EXPENSES AND YOU MUST PROVIDE DOCUMENTATION.

Nature of entity Operation Santa Claus
(corporation, association, etc.)

(continue on following page)

(AFFIDAVIT on behalf of an Organization, page 2)

Length of time of existence of entity 47 years

Annual income (including grants, gifts, etc.) \$12,000

Property owned 0

Cash or checking accounts \$ 123.00
(list the dollar amount of funds held by the organization)

Other assets None

Debts Toys & Bikes \$10,000.00

Annual expenses (state the total amount and list each expense of \$50.00 or more annually)

\$10,000.00 Toys and Bikes, \$600.00 Advertising, \$300.00 Parade, \$300.00
Doil Ladies Tea (No employee receives a salary of any kind)

NOTE: You must attach copies of financial or other documentation of the organization that support your claim of indigency, or attach an explanation on a separate sheet as to why you cannot provide such documentation.

Has this organization, within the last two years, solicited or engaged in any fund-raising activities?

X Yes. If yes, please explain the types of activities and the results: Requests for Grants, Solicitations from the General public

 No. If no, please explain why no such activities have taken place:

(continue on following page)

(AFFIDAVIT on behalf of an Organization, page 3)

I hereby swear or affirm, under the penalty of perjury, that the information provided on this affidavit is true and correct and that the ORGANIZATION is indigent and unable to pay the fees as required by Sections 13.28.020 or 13.32.110 of the El Paso City Code. I am authorized by the ORGANIZATION to provide this information and to sign this affidavit.

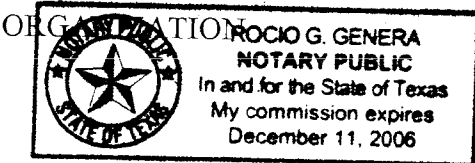
This affidavit is not being submitted for the purpose of requesting that the City Council sponsor or co-sponsor an event.

James W. Prim
Signature of Affiant
Operation Santa Claus NCCLC
Title

ACKNOWLEDGEMENT

THE STATE OF TEXAS)
)
COUNTY OF EL PASO)

This instrument was acknowledged before me on this 12 day of
JULY, 2005, ~~19~~ by JAMES WILLIAM PRIM
(Name)
as OPERATION SANTA CLAUS NCCLC on behalf of the above-named
(Title)



Rocio G. Genera
Notary Public, State of Texas

My commission expires: 12/11/06

OPERATION SANTA CLAUS
YEAR END REPORT
2004

Beginning balance, December 31, 2003 \$10,228.81

INCOME: Donations and Bazaars

Bazaar income	952.50
OCSA donation	4,000.00
Donations-individuals	955.02
CAS Cares	600.00
Fort Bliss Federal Credit Union	400.00
CSM Tony Purdy	100.00

Total Income 9,340.36

EXPENSES:

Toys	9,623.78
Bicycle parts	1,559.46
Tools & Supplies	2,094.56
Jerry Sperbeck expenses	272.91
Printing	253.00
Vol & Meetings	422.80
P. O. Box rental	68.00
Awards & luncheon	1,074.02
Doll Ladies Tea	250.00
Parade	65.49

Total Expenses: 15,684.02

Ending Balance, December 31, 2004 \$ 3,885.15



7/12/2005
11:58:29AM

Receipt #: 220050000000002823

Date: 07/12/2005

Station ID: 2

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
		BPI_SOLICITATI ON	Charitable Solicitation Permit - 40.0000 @ \$1.0000	36010119-404121	40.00
Line Item Total:					\$55.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	OPSANTA, INC.		1177		In Person	55.75
Payment Total:						\$55.75

Jul. 15. 2005 4:57PM CITY OF EL PASO

No. 2981 P. 5/14

For Office Use Only

Event: OPERATION SANTA CLAUS TOY DELIVERY PARADE\$15.75 Fee Paid: 220050000000002823

\$21.00

City Council Hearing: AUGUST 2, 2005

Copy to:

☒ Police Department☒ Fire Department *WMB*☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☒ Highway Department☐ Street Department☐ Civic Center

Comments:

PERMITEVENT: OPERATION SANTA CLAUS TOY DELIVERY PARADE

LOCATION PARADE: PLEASANTON/CHELSEA GATE, CHELSEA, PAISANO, ST
VRAIN, SIXTH AND BOYS/GIRLS CLUB - 801 S FLORENCE ST
BLOCK OFF: SIXTH BETWEEN OCHOA AND CAMPBELL, FLORENCE BETWEEN
SEVENTH AND FR RAHM, OCHOA BETWEEN SEVENTH AND FR RAHM

DATE OF EVENT: DECEMBER 9, 2005 FROM 1:00 P.M. TO 3:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

JUL 16, 2005 5:01PM CITY OF EL PASO

No. 2982 P. 5/14

For Office Use Only

Event: OPERATION SANTA CLAUS TOY DELIVERY PARADE\$15.75 Fee Paid: 220050000000002823

\$21.00

City Council Hearing: AUGUST 2, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments:

*Sun Metro has no objection to
the parade.*

L Lujan

PERMITEVENT: OPERATION SANTA CLAUS TOY DELIVERY PARADE

LOCATION PARADE: PLEASANTON/CHELSEA GATE, CHELSEA, PAISANO, ST
VRAIN, SIXTH AND BOYS/GIRLS CLUB - 801 S FLORENCE ST
BLOCK OFF: SIXTH BETWEEN OCHOA AND CAMPBELL, FLORENCE BETWEEN
SEVENTH AND FR RAHM, OCHOA BETWEEN SEVENTH AND FR RAHM

DATE OF EVENT: DECEMBER 9, 2005 FROM 1:00 P.M. TO 3:00 P.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: OPERATION SANTA CLAUS TOY DELIVERY PARADE

\$15.75 Fee Paid: 220050000000002823
\$21.00

City Council Hearing: AUGUST 2, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☒ Highway Department
☐ Street Department
☐ Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed parade route. Police Dept provide moving traffic control. Keith Bennett (Traffic Controls Planning Supervisor) 7/18/05

PERMIT

EVENT: OPERATION SANTA CLAUS TOY DELIVERY PARADE

LOCATION PARADE: PLEASANTON/CHELSEA GATE, CHELSEA, PAISANO, ST VRAIN, SIXTH AND BOYS/GIRLS CLUB – 801 S FLORENCE ST
BLOCK OFF: SIXTH BETWEEN OCHOA AND CAMPBELL, FLORENCE BETWEEN SEVENTH AND FR RAHM, OCHOA BETWEEN SEVENTH AND FR RAHM

DATE OF EVENT: DECEMBER 9, 2005 FROM 1:00 P.M. TO 3:00 P.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



Texas Department of Transportation

13301 GATEWAY BLVD. WEST • EL PASO, TEXAS 79928-5410 • (915) 790-4200

July 21, 2005

Subject: Parade

Control: 0001-4

Highway: US 62

County: El Paso

Sergeant First Class James Prim
Operation Santa Claus Event Coordinator
U.S. Army

Dear Sergeant First Class Prim:

Reference is made to your application of July 18, 2005 requesting use of Paisano for the proposed Operation Santa Claus Toy Delivery Parade on Friday, December 9, 2005.

It is not our desire to discourage this activity, but we need to stress the outright danger involved in using state highways for this type of activity. We must, in good judgment, recommend against the use of these highways for the proposed Operation Santa Claus Toy Delivery Parade. If, after consideration of the danger and liability involved, your organization remains resolute in its intentions, then this department can only suggest you comply with the following guidelines to provide safety for the event:

1. The local authorities, El Paso Police Department, shall provide adequate traffic control throughout portions of the Operation Santa Claus Toy Delivery Parade. This shall include advance warnings to motorists and motorized escorts by police units to ensure that the traveling public is aware of participants as well as more areas of safety by slowing down motorists.
2. Preparation and termination areas of event shall be located off the highway right-of-way.
3. It is recommended the event proceed in the same direction as the normal traffic flow.

If you have any questions concerning this matter, please contact Ms. Monica O'Kane at (915) 790-4309.

Sincerely,

Edgar E. Fino, P.E.
Traffic Engineer

Mo

For Office Use Only

Event: Operation Santa Claus Toy Delivery Parade

\$15.75 ☐ **Fee Paid:** 22005000000000002823

\$21.00 ☐ _____ Date _____

City Council Hearing: August 2, 2005

Date

Copy To:

<input checked="" type="checkbox"/>	Police Department
<input checked="" type="checkbox"/>	Fire Department
<input checked="" type="checkbox"/>	Sun Metro
<input type="checkbox"/>	Parks Department

<input checked="" type="checkbox"/>	Engineering – Traffic Div.
<input checked="" type="checkbox"/>	Highway Department
<input type="checkbox"/>	Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 34 officers and 34 vehicles.

Estimated cost to city: \$532.50 Estimated cost to applicant: \$3717.50

PR 05-092

PERMIT

EVENT	Operation Santa Claus Toy Delivery Parade
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LOCATION: Parade: Pleasonton/Chelsea Gate, Chelsea, Paisano, St. Vrain, Sixth and Boys and Girls Club
– 801 S. Florence St., Block off: Sixth between Ochoa and Campbell, Florence between
Seventh and Fr. Rahm, Ochoa between Seventh and Fr. Rahm

DATE OF EVENT: December 9, 2005 from 1:00 p.m. to 3:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN F. COOK
MAYOR

JOYCE WILSON
CITY MANAGER



CITY COUNCIL

ANN MORGAN LILLY
DISTRICT NO. 1

SUSANNAH M. BYRD
DISTRICT NO. 2

J. ALEXANDRO LOZANO
DISTRICT NO. 3

MELINA CASTRO
DISTRICT NO. 4

PRESI ORTEGA, JR.
DISTRICT NO. 5

EDDIE HOLGUIN, JR.
DISTRICT NO. 6

STEVE ORTEGA
DISTRICT NO. 7

BETO O'ROURKE
DISTRICT NO. 8

R. ALAN SHUBERT, P.E.
DIRECTOR

July 25, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

Operation Santa Claus
SFC James Prim
Forrest Moncrief

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on **August 2, 2005** at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Operation Santa Claus to hold a toy delivery parade on December 9, 2005 from 1:00 p.m. to 3:00 p.m. Route: Start at Pleasonton/Chelsea gate, proceed on Chelsea to Paisano, continue on Paisano to St Vrain, turn left on St Vrain to Sixth St, turn right on Sixth St to Florence and finish at the Boys & Girls Club – 801 S Florence St. Streets blocked will be Sixth St between Ochoa and Campbell, Florence between Seventh and Fr Rahm and Ochoa between Seventh and Fr Rahm. Approximately 150 persons, 25 vehicles will take part and 150 spectators are anticipated. This request includes permission to use amplification (1 amp and 2 speakers). Request waiver of fees for the necessary police traffic assistance for a parade. Signed affidavit submitted. (Districts 3 & 8) [SFC James Prim]

RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, AND TRAFFIC/ENGINEERING. TX-DOT FORM LETTER. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTIONS WITH THIS EVENT. THE DEPARTMENT WILL POLICE THE EVENT WITH 34 OFFICERS AND 34 VEHICLES. ESTIMATED COST TO CITY: \$532.50 ESTIMATED COST TO APPLICANT: \$3717.50. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

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